

 <b>King Abdulaziz University Hospital</b>		Department : <b>ENT</b>	Unit:	Job Description Number: <b>ENT- JD- 020</b>
Job Title: <b>SENIOR RESIDENT</b>			Issue Date: August 2013 Revision Date: August 2016 Effective Date: August 2013	
Prepared by:  <b>DR. MANAL AL BUKHARI</b> Consultant ENT Department	Reviewed by:  <b>DR. FARHEEN SHAIKH</b> Director Quality Management Dept.	Authorized by:  <b>MR. BANDAR AL RASHEED</b> Head of Employee Relation Human Resource Dept.	Authorized by:  <b>DR. SALEH AL DHAHRI</b> Chairman/Director of the Department	Approved by:  <b>PROF. FAHAD AL ZAMIL</b> Dean of College of Medicine and Supervisor of University Hospital
Date:	Date:	Date:	Date:	Date:

## 1.0 Organizational Relationship:

- 1.1 Responsible to: Clinical Tutor/Supervising Consultant
- 1.2 Responsible for: Junior Residents
- 1.3 Liaises with: Other medical, nursing, technical staff

## 2.0 Job Summary:

- 2.1 The jobholder will continue to pursue his/her formal vocational training under the Hospital Residency Training Program. The training will involve participation in required clinical rotations within the hospital, performance of patient-related activities and engaging in other relevant, practical and theoretical learning modules.

## 3.0 Duties & Responsibilities:

<b>EMPLOYEE ACKNOWLEDGEMENT:</b>		
PRINTED NAME:	SIGNATURE:	DATE:

3.1 Abides by the Medical Staff Bylaws, Code of Medical Ethics, Rules and Regulations of the Medical Staff and those specific to the department/division.

3.2 Carries out full range of inpatient and outpatient clinical duties as assigned by the director of department/head of division and the supervising consultant in accordance with individually approved clinical privileges.

3.3 Participates in the on-call duties as required by the department/division.

3.4 Assists the consultant in his clinical work.

3.5 Fulfills the requirements of the Saudi Council for Health Specialties with regard to training program.

3.6 To acquire and maintain valid certification in Advanced Trauma Life Support (ATLS).

3.7 Participates in approved research projects.

3.8 To be responsible for the clinical care of patients.

3.9 Supervises the clinical duties of junior medical staff.

3.10 Participates in the improvement of quality of patient care (Total Quality Management Program, Quality Assessment Improvement Program) as applicable.

3.11 Participates in the active teaching program of Residents.

3.12 Participates in the development of resource material for continuing medical education.

3.13 Strives to improve his clinical expertise as well as standard of practice with regard to morbidity and cost effectiveness.

3.14 Participates in the Major Disaster Plan of the hospital, as indicated.

3.15 Performs other applicable tasks and duties assigned within the realm of the employees knowledge, skills and abilities.

#### 4.0 Education/Licensure:

EMPLOYEE ACKNOWLEDGEMENT:		
PRINTED NAME:	SIGNATURE:	DATE:

- 4.1 MBBS from a recognized university.
- 4.2 Completion of Part I Saudi Board exam or equivalent.

**5.0 Professional Experience:**

- 5.1 Minimum of two (2) years experience as a Resident.

**6.0 Specialized Knowledge:**

- 6.1 Ability to assume greater responsibility in matters of patient care.
- 6.2 Ability to supervise junior/subordinate medical and paramedical staff.
- 6.3 Commitment to learning and training in pursuance of a career in his chosen specialty.
- 6.4 Ability to deal calmly, with tact and diplomacy to patient and staff alike.
- 6.5 Ability to work effectively in a multi-cultural environment.

**7.0 Condition:**

- 7.1 This job description will be subject to periodic review and may be changed at any time in consultation with the employee.

EMPLOYEE ACKNOWLEDGEMENT:		
PRINTED NAME:	SIGNATURE:	DATE: